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**Western Colorado Conservation Corps**

**Position Description - 2025**

**Position:** Women’s Fire Crew Conservation Corps Assistant Crew Leader

**Location:** Western Colorado (i.e., Mesa, Delta, Montrose, Gunnison, and other counties)

**Season Dates:** February 24th, 2025- November 21st, 2025

**Training Session: February 2025**

**Status:** AmeriCorps position (675-hr, 450-hr, 300-hr terms)

**Stipend:** $1290.00 Stipend dispersed bi-weekly

**Average Hours Served Per Week:** 45 (6:30 am-4pm Monday-Friday)

**Benefits:**

* Medical, Dental, and Vision insurance (starting the first of the month after the first 60 days) available to leaders only
* AmeriCorps members are eligible to participate in the AmeriCorps Student Loan Forbearance Program
* AmeriCorps education award, and bi-weekly living stipend
* Two service shirts, Personal Protective Equipment while in field
* Herbicide application training
* Red Card certification
* First Aid/CPR certification, Leave No Trace training
* S-212 Chainsaw certification
* Education Award:
  + 675-hr term - $2,626.27 upon successful completion
  + 450-hr term- $1824.07 upon successful completion
  + 300-hr term- $1459.26 upon successful completion

**Training:** As an AmeriCorps service-learning program and to prepare AmeriCorps Members for service in-the-field, WCCC provides orientation and technical skills training at the start of the program term in addition to region or project specific training throughout the service term. Focuses include Leave No Trace principles, technical skills for projects, tool use/maintenance, S-212 chainsaw safety training and certification, First Aid/CPR certifications, herbicide application, trail building, fence construction, procedures surrounding risk management and best practices, and creating positive crew cultures with emphasis on diversity and inclusion. **BLM will provide Wildland Firefighting training for red card certification.**

**Overview:** The Western Colorado Conservation Corps offers opportunities for young adults to spend a season serving on meaningful conservation projects throughout Western Colorado. Projects may include a variety of trail construction/maintenance, fence construction/removal, invasive species removal, fire fuels reduction, habitat restoration and/or historic preservation.

**Women’s Fire Crew Specifically:**

This position will be based out of our Grand Junction office. This is not a 9-5 job, rather an experience where long hours and extended time away from your home base are to be expected. Serving as a Women’s Fire Crew Member at WCCC means having passion for service to others, for wild lands and wild places, for personal growth, or for any number of WCCC’s values. Crews will camp for most of their term, oftentimes in remote locations in varied terrain and in all weather conditions. Primary service types will include habitat restoration and fuels mitigation with the potential for fire response and prescribed burning – with a heavy emphasis in chainsaw use. Performs basic fire line activities such as: line construction, lopping, and scattering of fuels using hand tools and holding, patrolling, monitoring**.** **Once the crew has been red card certified and are eligible for fire deployment, individuals from the WFC will disperse onto traditional crews to be available for deployments.**

The position also requires preparation time and post session clean up.

**Essentials Position Functions:**

Act as an assistant to the Crew Leader in:

* Mentoring and leading a crew of 5-7 youth/young adults, 18-28 years old, in day-to-day service activities on the project site and at camp
* Giving guidance and responsibilities to Crew Members to facilitate their personal growth and development
* Overseeing camp operations including camp set-up, camp hygiene, Leave No Trace principles, and all other camp elements involved with safety and risk management
* Complete 9 hours of service a day for 5-8 days while camping in a variety of outdoor conditions, including inclement weather, for the duration of the term. (No prior experience required)
* Submitting written and digital reports on projects, and expenses on a weekly basis to field staff
* Overseeing food budget, meal planning, and shopping list for group food
* Coordinating projects and logistics on the ground with WCCC Staff, and project partners
* Transporting crew safely in WCCC’s vans or other vehicles while towing a trailer
* Perform duties expected of any corps member including service project completion, meal preparation, cleanup/setup, and other day-to-day duties
* Leading service projects such as trail building and maintenance, wildlife habitat restoration, fence building and maintenance, and invasive species removal
* Planning of recreational and educational activities, food and equipment preparation and maintenance, and program evaluation
* Live, work, and serve closely with a diverse group of people
* Must adhere to and enforce the rules and regulations of WCCC and AmeriCorps, which includes abstaining from the use of drugs, alcohol, and tobacco as well as other rules, regulations, and risk management protocol
* Members must not engage in any prohibited activities as listed in the AmeriCorps Member Service Agreement

**Service Environment:**

This position requires arduous physical activity in adverse weather conditions. Assistant Crew Leaders must be physically fit and able to lift, bend, carry, push and other heavy physical labor.

**Requirements:**

* Be a United states citizen, national, or lawful permanent resident
* Be available full time between the dates specified on the Member Service Agreement
* Be between the ages of 18-28
* Able to pass a pre-service National Criminal History check (State, Sex Offender, and Federal)
* Current driver’s license with an insurable good driving record
* Ability to pass National Standards for Wildland Firefighting, including Pack Test and relevant medical screenings
* Willingness to serve long, hard hours in all weather conditions; ability to be away on overnight trips for up to 16 days at a time
* Ability to commit to the entirety of your AmeriCorps term of service with WCCC
* Ability to serve on diverse teams or with a diverse range of people

**Preferred Qualifications:**

* Experience teaching outdoor and/or environmental education curriculum and other leadership experience
* Excellent organization and communication
* Passion for an outdoor lifestyle
* Committed to making a positive difference in youth
* High School Diploma or GED

**Physical Requirements:**

* Ability to typically lift 30-50 lbs. repeatedly and operate a chainsaw on a regular basis
* Ability to hike 3-12 miles per day in terrain that can be steep, rocky, or uneven, often wearing a 45 lb. backpack while carrying tools and sometimes backpacking with full packs of 60-70 lbs
* Be willing and able to run a chainsaw, use hand tools and herbicide equipment with appropriate training
* Must be able to complete arduous service in adverse weather conditions (i.e., snow, rain, excessive heat).
* Ability to camp in remote locations from 5-8 days a week

**Unallowable Crew Leader Activities:**

* Signing member timesheets
* Evaluating member performance
* Disciplining AmeriCorps members
* Enrolling/dismissing AmeriCorps members
* Writing and/or signing program reports
* Managing the program’s payroll and budget

**Supervisor Information:** Matthew Costigan- Field Manager

(970) 730-2055

**CONDITIONS OF AGREEMENT:** AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps member manual. Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above and will be evaluated at mid-term (dependent on service term length) and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps education award hours and service through the agreed upon term end date.

The Western Colorado Conservation Corps of Partners is an equal opportunity employer. This program is available to all, without regard to age, sex, sexual orientation, pregnancy, race, national origin, disability status, creed, religion, genetic information, ancestry, marital status, military or veteran status, or any other status protected by federal, state, or local laws.

## Qualified individuals with disabilities who need accommodation during the application, interview, hiring process or for service may make arrangements by contacting (970) 241-1027.

**2818 ½ North Ave, Grand Junction, CO 81501**

[**www.wcccpartners.org**](file:///\\192.168.160.44\share\HR%20Team\AmeriCorps%20Position%20Descriptions%20and%20Applications\2022%20Descriptions\www.wcccpartners.org)

Signature/ Date

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